



# City of Milwaukee

Police Department  
November 13, 2008

Edward A. Flynn  
Chief of Police

The Board of the  
Fire & Police Commissioners  
200 E. Wells St., Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following OFFICE ASSISTANT I:

FLORISA S. WHITELEY

to the position of POLICE DISTRICT OFFICE ASSISTANT (Pay Range 410) in this Department, effective SUNDAY, NOVEMBER 30, 2008.

Ms. Whiteley was appointed to the Department on March 24, 2008, and is assigned to the Fourth District. She has satisfactorily underfilled the position of Police District Office Assistant and is recommended for this position by her supervisor.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Whiteley to the position of Police District Office Assistant.

Sincerely,

  
EDWARD A. FLYNN  
CHIEF OF POLICE

EAF:pk  
c: Human Resources Analyst Senior Cynthia Ratliff

Approved by the Board of Fire and Police Commissioners:

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Chairman  
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Date: \_\_\_\_\_

\_\_\_\_\_  
Executive Director