



Police Department

Edward A. Flynn  
Chief of Police

February 11, 2009

The Honorable  
Fire and Police Commissioners  
200 E. Wells Street, Room 706  
Milwaukee, WI 53202

RE: Request for Communication Systems Manager Examination and Eligibility List

Dear Commissioners:

Attached is a job description for the Communications Systems Manager position assigned to the Communications Systems Section, currently occupied by Mr. Samuel Steffan. Mr. Steffan is scheduled to retire effective April 16, 2009. Per the 2009 Salary Ordinance, this position is footnoted to be civilianized and reallocated to Salary Grade 9 when vacated by Samuel Steffan.

I, therefore, respectfully request that your Honorable Commission prepare an examination and provide an eligibility list for the position of Communications Systems Manager. Milwaukee Police Department representatives are available to assist the Commission staff with this matter

Sincerely,



EDWARD A. FLYNN  
CHIEF OF POLICE

EAF:rn  
Attachment  
cc: Assistant Chief Monica Ray