



Police Department

Edward A. Flynn
Chief of Police

October 7, 2009

The Board of the
Fire & Police Commissioners
200 East Wells Street, Room 706

Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Police District Office Assistant:

MARY L. SILVERNAIL

to the position of Office Assistant III (Pay Range 425) in this Department, effective SUNDAY, OCTOBER 18, 2009.

Ms. Silvernail was appointed to the Department as a Clerk Typist I on October 20, 1980, and was assigned to District Six. On January 19, 1992, she was promoted to District Station Clerk. Ms. Silvernail is currently assigned to the Central Records Division, and clearly recognizes her areas of responsibility and performs her duties in an exemplary manner.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Silvernail as a Office Assistant III.

Sincerely,


EDWARD A. FLYNN
CHIEF OF POLICE

EAF:dj
F&P: 04/09/09 (Neal)
CC: H/R Analyst Ratliff

Approved by the Board of Fire and Police Commissioners:

Chairman

Date: _____

Executive Director