



Police Department

Edward A. Flynn
Chief of Police

December 21, 2009

The Board of the
Fire & Police Commissioners
200 East Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Office Assistant II:

KATHY M. HARRIS

to the position of Office Assistant III (Pay Range 425) in this Department, effective SUNDAY, JANUARY 10, 2010.

Ms. Harris was appointed to the Department as an Office Assistant I on February 18, 2002, and is assigned to the Criminal Investigation Bureau. On September 13, 2002, she was promoted to an Office Assistant II and remains at the Criminal Investigation Bureau. She is considered a valued member of this Department and is highly regarded by her supervisor.

In accordance with City Service Commission practices, she meets the requirements for promotion to the Office Assistant III position. I therefore, nominate and promote, subject to your approval, Ms. Harris to Office Assistant III.

Sincerely,

EDWARD A. FLYNN
CHIEF OF POLICE

EAF:dj
F&P: 07/01/09 (Neal)
C:H/R Analyst Ratliff

Approved by the Board of Fire and Police Commissioners:

Chairman

Date: _____

Executive Director