



Police Department

Edward A. Flynn  
Chief of Police

December 22, 2009

The Board of the  
Fire & Police Commissioners  
200 E. Wells St., Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following OFFICE ASSISTANT I:

JACQUELINE DAVIS-COBIN

to the position of POLICE DISTRICT OFFICE ASSISTANT (Pay Range 410) in this Department, effective SUNDAY, JANUARY 10, 2010.

Ms. Davis-Cobin was appointed to the Department on June 15, 2009, and is assigned to the Fifth District. She has satisfactorily underfilled the position of Police District Office Assistant and is recommended for this position by her supervisor.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Davis-Cobin to the position of Police District Office Assistant.

Sincerely,

EDWARD A. FLYNN  
CHIEF OF POLICE

EAF:dj  
c: Human Resources Analyst Senior Cynthia Ratliff

Approved by the Board of Fire and Police Commissioners:

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Chairman

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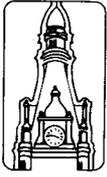
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Date: \_\_\_\_\_

\_\_\_\_\_  
Executive Director



# City of Milwaukee

Police Department  
December 29, 2009

Edward A. Flynn  
Chief of Police

The Board of the  
Fire & Police Commissioners  
200 E. Wells St., Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following OFFICE ASSISTANT I:

MICHELLE L. HARRER

to the position of POLICE DISTRICT OFFICE ASSISTANT (Pay Range 410) in this Department, effective SUNDAY, JANUARY 10, 2010.

MS. Harrer was appointed to the Department on June 1, 2009, and is assigned to District Two. She has satisfactorily underfilled the position of Police District Office Assistant and is recommended for this position by her supervisor.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Harrer to the position of Police District Office Assistant.

Sincerely,

  
EDWARD A. FLYNN  
CHIEF OF POLICE

EAF:vs  
c: Human Resources Analyst Senior Cynthia Ratliff

Approved by the Board of Fire and Police Commissioners:

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Chairman  
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Date: \_\_\_\_\_

\_\_\_\_\_  
Executive Director