



Police Department  
February 11, 2010

Edward A. Flynn  
Chief of Police

The Board of the  
Fire and Police Commission  
200 E. Wells Street, Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby promote, subject to your approval, the following named individual:

LISHUNDA L. PATTERSON

to the position of AREA MAINTENANCE SUPERVISOR (Salary Grade 4) to fill an existing vacancy in the Department. The vacancy is for the position of Building Maintenance Supervisor II, which is classified at the Salary Grade 5 level.

This position will be underfilled at the Salary Grade 4 level for a minimum period of one year. Ms. Patterson's promotion to Building Maintenance Supervisor II, Salary Grade 5, will be contingent upon her receipt of a diploma or certificate in the field of Heating, Ventilation, and Air Conditioning, Facilities Maintenance, or related field. This promotion will also be contingent upon satisfactory work performance and the recommendation of the Chief. The effective date of this appointment to Area Maintenance Supervisor will be February 21, 2010.

The selection process that resulted in my recommendation to appoint Ms. Patterson involved an oral interview process with qualified candidates. Ms. Patterson is being recommended to underfill the position of Building Maintenance Supervisor II based on the results of this process. She will be on probation for one (1) year during the underfilling period, and would serve a one (1) year probationary period if promoted to the Salary Grade 5 level.

Ms. Patterson was appointed to the Department on January 22, 1999, to the position of Safety Specialist Senior. Effective December 26, 2009, her position was eliminated in the 2010 budget. On December 27, 2009, she was appointed to the position of Help Desk Specialist I and assigned to the Information Technology Division. The Department is confident Ms. Patterson will continue to be a great asset to the Department.

Respectfully submitted,



EDWARD A. FLYNN  
CHIEF OF POLICE

Approved by the BOARD OF FIRE & POLICE COMMISSIONERS:

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Chairman  
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Date \_\_\_\_\_

\_\_\_\_\_  
Executive Director

EAF:m  
HR Analyst Senior Ratliff  
F&P: 10/28/09 (Grinker)