



Police Department

Edward A. Flynn  
Chief of Police

May 12, 2010

The Board of the  
Fire and Police Commissioners  
200 East Wells, Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and appoint, subject to your approval, the following individuals:

JEWERAL HARRIS  
LUANN C. SCOTT  
LINDA SHIRLEY  
XENG-JOHN XIONG  
TARA YOUNG

to the position of OFFICE ASSISTANT I (Pay Range 400) in this Department, to underfill an existing Police District Office Assistant vacancy. The effective date of her appointment will be TUESDAY, JUNE 1, 2010. Their names appear on the eligible list for OFFICE ASSISTANT I, and all have met the necessary requirements to fill the position.

All individuals will underfill for a minimum of six months. Promotion to Police District Office Assistant will be contingent upon satisfactory work performance and the recommendation of the Chief. This appointment is contingent upon the individuals successfully completing a medical examination and drug screen.

Respectfully submitted,

EDWARD A. FLYNN  
CHIEF OF POLICE

EAF:rn  
F&P: 11/24/2009  
C: Human Resources Analyst Senior Cynthia Ratliff

Approved by the BOARD OF FIRE & POLICE COMMISSIONERS:

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Chairman  
  
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Date: \_\_\_\_\_

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Executive Director