



CITY OF MILWAUKEE

Fire and Police Commission

August 23, 2010

TO: Fire and Police Commissioners

FROM: Michael G. Tobin, Executive Director

SUBJECT: FPC Rule XIV – Residency

The attached proposed amendment to FPC Rule XIV adds a new Section 10 and 11. This amendment would require all Fire and Police Department employees to complete a Residency Requirement Compliance Certification upon adoption, initial hire, and within 72 hours of a change in residence. Further, employees would have to indicate if they use living quarters outside of the City of Milwaukee on a regular or frequent basis, excluding a vacation property or cottage. The Milwaukee City Service Commission requires the same certification for all general city employees. The FPC required certification in the past, but no records were located as to why this requirement was not included in the current version of FPC Rule XIV.

This amendment will improve the monitoring, investigation, and compliance with the residency requirement. It will also provide a mechanism to guide employees in a dual residency status by requiring them to seek department review of any questionable living arrangement.

I recommend adoption of the proposed amendments.

MGT:mk

Att.

cc: Chief Mark Rohlfing
Chief Edward Flynn

RULE XIV. – RESIDENCY

- Section 10.** All employees of the Fire Department and Police Department shall complete a “Residency Requirement Compliance Certification” in a form approved by the Board. A new certification shall be completed within 72 hours of a change in residence. Each certification shall be maintained and reviewed by the respective department.
- Section 11.** Any employee of the Fire Department or Police Department that uses living quarters outside the corporate limits of the City of Milwaukee on a regular or frequent basis, excluding a vacation property or cottage, shall indicate with particularity such usage when completing the “Residency Requirement Compliance Certification.” Any employee with questions as to whether their current living arrangement complies with Section 5.02 of the City Charter shall contact their department supervisor prior to completing the certification form.

MILWAUKEE FIRE AND POLICE COMMISSION

RESIDENCY REQUIREMENT COMPLIANCE CERTIFICATION

All employees are required to provide the information contained on this form. Current employees are required to complete and submit a new form within 72 hours of a change to their residence.

COMPLIANCE CERTIFICATION	
Full Name:	
Job Title:	
PeopleSoft Number:	City Start Date:
Department:	Division/Bureau:
I reside at:	_____ Since: _____ Number & Street (month/year)
	_____ _____ City & State Zip Code
Home Telephone #:	
Is this residence inside the corporate limits of the City of Milwaukee? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you use living quarters on a regular or frequent basis at any location outside the corporate limits of the City of Milwaukee (excluding a vacation property or cottage?) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain with particularity on a separate page.	

Please sign one of the following statements:

I CERTIFY THAT I AM A RESIDENT OF THE CITY OF MILWAUKEE WITHIN THE MEANING OF THE CHARTER.	
Signature: _____	Date: _____
I CERTIFY THAT I HAVE APPROVAL FROM THE MILWAUKEE FIRE AND POLICE COMMISSION TO RESIDE OUTSIDE OF THE CITY OF MILWAUKEE TEMPORARILY.	
Signature: _____	Date: _____

Section 5.02 of the City Charter requires all City employees to be bona fide residents of the City of Milwaukee. Exceptions to this policy can only be granted by formal action of the Fire and Police Commission. Residency is defined as where you actually live. Owning or renting property within the City of Milwaukee while actually residing elsewhere does not constitute residency within the meaning of the Charter. Neither does maintaining space at the residence of a friend or relative. Violating the residency requirement is cause for discharge from the department. If you have any questions as to whether your current living arrangement is in compliance with the residency requirement, FPC Rule XIV, sec. 11 requires you to contact your supervisor prior to completing this form.