



Police Department
November 12, 2010

Edward A. Flynn
Chief of Police

The Board of the
Fire & Police Commissioners
200 E. Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Office Assistant II:

THERESA THOMPSON

to the position of Office Assistant III (Pay Range 425) in this Department, effective Sunday, November 28, 2010.

Ms. Thompson was appointed to the Department as an Office Assistant I on May 3, 1999, and was assigned to the Special Operations Bureau. On January 23, 2000, she was promoted to Office Assistant II. She was also assigned to the Central Records Division and the Criminal Investigation Bureau. On June 15, 2008, she was assigned to her current position of Police District Office Assistant at District Five. Ms. Thompson is considered a valued member of this Department and is highly regarded by her supervisors.

In accordance with City Service Commission practices, she meets the requirements for promotion to the Office Assistant III position. I therefore, nominate and promote, subject to your approval, Ms. Thompson to Office Assistant III.

Sincerely,

EDWARD A. FLYNN
CHIEF OF POLICE

EAF:vs
F&P: 10/6/10 (Mack)
CC: HR Analyst Sr Ratliff

Approved by the Board of Fire and Police Commissioners:

Chairman

Date: _____

Executive Director