



Fire Department

Mark Rohlfing
Chief
Gerard Washington
Acting Assistant Chief

December 9, 2010

To the Honorable
The Board of Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

In the Milwaukee Fire Department, all civilian personnel and sworn fire management are subject to furloughs. Sworn fire personnel are exempt. The 2011 Furlough Policy is as follows:

Bureau Chiefs (40-hour week)

Bureau Chiefs are required to take four (4) eight-hour furlough days during the 2011 calendar year. They may take the days at any time during the year with the approval of their immediate supervisor. Payroll deductions will occur in the pay period the furlough day is taken.

Field Chiefs (49.8-hour week)

Field Chiefs are required to take two (2) twenty-hour furlough days during the 2011 calendar year. Chiefs may add four hours of vacation time to be off an entire 24-hour shift. The Firefighting Deputy Chiefs will manage the furlough process. Regardless of when the furlough day is taken, payroll deductions will occur on the following four pay periods in 2011:

- PP # 9: Pay date May 12, 2011
- PP # 11: Pay date June 9, 2011
- PP # 14: Pay date July 21, 2011
- PP # 18: Pay date September 15, 2011

Bureau of Administration, Technical Services Section, Communications

Members of communications (i.e., dispatchers and dispatch supervisors) each provide a pool of twenty days they are willing to be on furlough, and then four (4) days are selected by the Fire Dispatch Manager, using seniority order, to maintain minimum staffing.

Bureau of Construction and Maintenance

In general, members follow the City's Furlough Policy. The exception are the mechanics who are on watch (second eight [8] hours on weekdays, or first eight [8] hours on furlough/holiday or weekends). The watch mechanic will take another work day in the same pay period as his furlough day.

Bureaus of Administration (except Communications), Instruction and Training, Special Operations

Civilian members of these bureaus follow the City's Furlough Policy.

If you have any questions regarding this policy, please contact Deputy Chief Michael Romas, Bureau of Administration, at (414) 286-8944, or mromas@milwaukee.gov.

Respectfully,

A handwritten signature in black ink that reads "Mark Rohlfing". The signature is written in a cursive style with a large, prominent "M" and "R".

MARK ROHLFING
Chief