



Fire Department

June 28, 2011

Mark Rohlfing
Chief

Gerard Washington
Assistant Chief
Michael Payne
Assistant Chief
Paul Conway
Assistant Chief

To the Honorable
The Board of Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, Wisconsin 53202

Dear Commissioners:

Contingent upon Finance and Personnel approval, I hereby promote and appoint, subject to your approval,

7 – Richard O. Matiszik

to the position of FIRE CAPTAIN in this department on a waiver basis to fill an existing vacancy. The appointment becomes effective July 10, 2011.

The name appears in the order indicated on the Eligible List for Fire Captain as established by your Honorable Board on February 20, 2011.

Respectfully,

MARK ROHLFING
Chief

MR/jlb
Enclosure
F&P: 6/29/11 (Cleary)
FPC\New Sworn Promos\FCAPT\Matiszik WV Cont 0711

Approved by the BOARD OF FIRE AND POLICE COMMISSIONERS

Chairman

_____ **Date** _____

_____ **Executive Director**

CITY OF MILWAUKEE

BOARD OF FIRE AND POLICE COMMISSIONERS

NOTICE OF PROMOTIONAL APPOINTMENT ON A WAIVER BASIS

FIRE DEPARTMENT

TO: *Richard O. Matiszik*

YOU ARE HEREBY NOTIFIED that this Commission has confirmed your promotion and appointment to the position of Fire Captain in the Milwaukee Fire Department.

This appointment is made on a waiver basis to abide by the allotted staffing of the Department for this position.

However, when a vacancy occurs in this position, you will be considered as permanently promoted and appointed to this position.

Approved by the BOARD OF FIRE AND POLICE COMMISSIONERS:

DATE

EXECUTIVE DIRECTOR

NOTICE OF ACCEPTANCE OF PROMOTIONAL APPOINTMENT ON A WAIVER BASIS:

I, Richard O. Matiszik, in consideration of such promotion and appointment, hereby consent and agree to accept such appointment, subject to the above-mentioned provisions.

DATE

SIGNATURE