



Fire Department

Mark Rohlfing
Chief

Gerard Washington
Assistant Chief
Michael Payne
Assistant Chief
Paul Conway
Assistant Chief

February 23, 2012

To The Honorable
The Board of Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, Wisconsin 53202

Dear Commissioners:

I hereby nominate and appoint, subject to your approval,

Tawauna J. Swanigan

to the position of PROGRAM ASSISTANT II in our Bureau of Support, Budget and Finance Section, to fill an existing vacancy, effective March 5, 2012. Ms. Swanigan ranks in the top five scores on the Eligible List for Accountant I (enclosed). She has been working as a temporary Accounting Assistant III for the department since May 2, 2011, under the Department of Employee Relations' Auxiliary Program, and her work has been exemplary. Her current résumé is also enclosed for your review.

Respectfully,


MARK ROHLFING
Chief

MR/jlb
Enclosures
F&P: 2/23/12 (Reclassification of MACOF to PRGA2)
FPC\Bureau Personnel\ADM\PRGA2 Swanigan 0312b

Approved by the BOARD OF FIRE AND POLICE COMMISSIONERS

Chairman

Date _____

Executive Director