



BE A FORCE

Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

February 22, 2012

Edward A. Flynn
Chief of Police

(414) 935-7200

The Board of the
Fire & Police Commissioners
200 E. Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Office Assistant II:

REGINA DONLEY

to the position of Office Assistant III (Pay Range G5) in this Department, effective Sunday, March 4, 2012.

Ms. Donley was appointed to the Department as an Office Assistant I on June 21, 2004, and was assigned to District Seven. She was promoted to Police District Office Assistant on February 13, 2005. On June 19, 2005, she was transferred to the Human Resources Division, Medical Section, to assume Office Assistant II duties. On May 4, 2008, she was transferred to the Office of the Chief, Budget and Finance Office. She has satisfactorily performed her duties. Ms. Donley is considered a valued member of this Department and is highly regarded by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for promotion to the Office Assistant III position. I therefore, nominate and promote, subject to your approval, Ms. Regina Donley to Office Assistant III.

Sincerely,

EDWARD A. FLYNN
CHIEF OF POLICE

EAF:rn
F&PC: 10/26/11 (Kordus)
CC: HR Analyst Sr Ratliff

Approved by the Board of Fire and Police Commissioners:

Chairman

Date: _____

Executive Director

IN SOME JOBS, SUCCESS IS MEASURED BY WHAT DOESN'T HAPPEN.