City of Milwaukee

Fire Department

Mark Rohlfing
Chief
Gerard Washington
Assistant Chief
Michael Payne
Assistant Chief
Paul Conway
Assistant Chief

April 11, 2012

To The Honorable
The Board of Fire and Police Commissioners
200 East Wells, Room 706
Milwaukee, Wisconsin 53202

Dear Commissioners:

Contingent upon Erich Roden's promotion to Battalion Chief, Fire, I hereby promote and appoint, subject to your approval,

Heavy Equipment Operator - Paramedic Timothy M. Heling

to the position of FIRE LIEUTENANT in this department on a waiver basis to fill an existing vacancy. The appointment becomes effective April 29, 2012. Heavy Equipment Operator Heling was selected using the Fire Lieutenant, Paramedic, *special promotion process*.

Respectfully,

MARK ROHLFING
Chief

MR/jlb
F&P: 4/5/12 (Schutte)
FPC/Sworn Promos/SPCLT/LieutSP Heling WV Cont 0412

Approved by the BOARD OF FIRE AND POLICE COMMISSIONERS

_____
Chairman

_____

_____

_____

_____

_____ **Date** _____

_____ _____
Executive Director

CITY OF MILWAUKEE
BOARD OF FIRE AND POLICE COMMISSIONERS
NOTICE OF SPECIAL PROMOTIONAL APPOINTMENT ON A WAIVER BASIS
MILWAUKEE FIRE DEPARTMENT

TO: Timothy M. Heling

YOU ARE HEREBY NOTIFIED that this Commission has confirmed your promotion and appointment to the position of Fire Lieutenant in the Milwaukee Fire Department.

This appointment is made on a waiver basis to abide by the allotted staffing of the Department for this position.

APPROVED BY THE BOARD OF FIRE AND POLICE COMMISSIONERS:

_____ _____

Date *Executive Director*

Notice of Acceptance of Special Promotional Appointment on a Waiver Basis

Seniority For purposes of participation in promotional examinations, no seniority credit shall accrue through such special promotion. For purposes of vacation, paid off selection and transfer policy, seniority credit shall accrue from the effective date of the special promotion. For purposes of lay-off, no seniority shall accrue, provided, however, that if an employee promoted through special promotion subsequently receives a regular promotion to Fire Lieutenant without reverting to his or her former position before the effective date of such regular promotion, the employee shall accrue seniority for purposes of lay-off from the effective date of such special promotion. When it becomes necessary to reduce Fire Lieutenants on paramedic units, individuals who have received special promotions shall be laid off by seniority before regularly promoted Fire Lieutenants. Recall to the position of Fire Lieutenant on paramedic units shall be by application of seniority in reverse order of lay off, except that if a specially promoted Fire Lieutenant receives a regular promotion prior to being recalled from layoff he or she shall accrue seniority for purposes of lay-off from the effective date of his or her special promotion.

Requirements to maintain special promotion If the employee has received a special promotion, he or she must take the next examination and each subsequent examination for Fire Lieutenant and score high enough to be placed on each such eligible list. Individuals who do not meet the requirements of this section may be returned by the Fire Chief, at his sole discretion, to their previous rank.

Duration of special promotion The duration of such special promotion shall be until the employee is reached through regular promotions made in accordance with Fire and Police Commission rules from the eligible list for Fire Lieutenant, or until the last day the employee is in active service performing the duties of the job prior to separation from service, promotion to another position, authorized resignation from the paramedic program, or reversion to his or her previously held position.

Limitations Individuals who receive a special promotion shall not be eligible for permanent assignment to a fire apparatus. Only individuals who have been regularly promoted to the position of Fire Lieutenant shall be eligible for permanent assignment to a fire apparatus.

I, Timothy M. Heling in consideration of such promotion and appointment, hereby consent and agree to accept such appointment, subject to the above-mentioned provisions.

_____ _____

Date *Signature*