



BE A FORCE

July 2, 2012

Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

Edward A. Flynn
Chief of Police

(414) 935-7200

The Board of the
Fire & Police Commissioners
200 E. Wells Street - Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Office Assistant III:

SUSAN M. WROBLEWSKI

to the position of OFFICE ASSISTANT IV (Pay Range 6HN) in this Department, effective SUNDAY, JULY 22, 2012.

Ms. Wroblewski was appointed to the Department as a Clerk Typist I on November 12, 1985. On April 10, 1988, she was promoted to Police District Office Assistant, and was assigned to District Six. On March 19, 2000, she transferred to the Department of Public Works, and on June 25, 2000, she returned to the Milwaukee Police Department as a Police District Office Assistant. Ms. Wroblewski was promoted to Office Assistant III on October 22, 2006, and is currently assigned to the Human Resources Division, Medical Section. She is highly regarded and considered a valuable employee of the Department. Her commanding officer highly recommends her for this position.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Susan M. Wroblewski to the position of Office Assistant IV.

Sincerely,

EDWARD A. FLYNN
CHIEF OF POLICE

CC: Payroll Supervisor Cynthia Ratliff
F&P: 06/27/12 (Galezewski)

Approved by the Board of Fire and Police Commissioners:

Chairman

Date: _____

Executive Director

IN SOME JOBS, SUCCESS IS MEASURED BY WHAT DOESN'T HAPPEN.