City of Milwaukee

Fire Department

Mark Rohlfing
Chief

Gerard Washington
Assistant Chief
Daniel Lipski
Assistant Chief
Michael Romas
Assistant Chief

December 13, 2012

To the Honorable
The Board of Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, Wisconsin 53202

Dear Commissioners:

In the Milwaukee Fire Department, sworn fire management and all civilian personnel, except Fire Equipment Dispatchers, are subject to furloughs. Sworn fire personnel are also exempt. The 2013 Furlough Policy is as follows:

Bureau and Division Chiefs (40-hour week)

These Chiefs are required to take three (3) eight-hour furlough days during the 2013 calendar year. They may take the days at any time during the year with the approval of their immediate supervisor. Payroll deductions will occur in the pay period the furlough day is taken.

They may also, upon request, have their pay deductions taken out when the Chiefs who work on a 49.8 hour schedule have their deductions taken (see below), while still taking three furlough days anytime during the year, with the approval of their immediate supervisor.

Field Chiefs (49.8-hour week)

These Chiefs are required to take three (3) ten-hour furlough days, or two (2) fifteen-hour furlough days during the 2013 calendar year. Chiefs may add fourteen (14) or nine (9) hours of vacation time, respectively, to be off an entire 24-hour shift, or they may work the balance of their shift. The Firefighting Deputy Chiefs will manage the furlough process. Regardless of when the furlough day is taken, payroll deductions will occur in the following three pay periods in 2013:

PP # 11: Pay date June 6, 2013
PP # 14: Pay date July 18, 2013
PP # 18: Pay date September 12, 2013

711 West Wells Street, Milwaukee, Wisconsin 53233 Phone (414) 286-8948 Fax (414) 286-8996

Support Bureau, Technical Services Division, Communications

Dispatch Supervisors select three days to be on furlough, which are approved by the Dispatch Manager if there is sufficient staffing (four dispatchers and a supervisor), so the department will not be required to hire someone to fill the supervisor's vacancy. The Dispatch Manager follows the City's Furlough Policy.

Construction and Maintenance Division

In general, members follow the City's Furlough Policy. The exception are the mechanics who are on watch (second eight [8] hours on weekdays, or first eight [8] hours on furlough/holiday or weekends). The watch mechanic will take another work day in the same pay period as his furlough day.

Administration Division, Budget and Finance Section, Chiefs' Office, Emergency Medical Services Division, Technical Services Division (except Communications), Training Division

Civilian members of these areas follow the City's Furlough Policy.

If you have any questions regarding this policy, please contact Assistant Chief Gerard Washington, Support Bureau, at (414) 286-8946, or gmwashi@milwaukee.gov.

Respectfully,

MARK ROHLFING
Chief

MR/jlb
FPC\Furlough Plan\2013 Furloughs