



Fire Department

Mark Rohlfing
Chief

Gerard Washington
Assistant Chief
Daniel Lipski
Assistant Chief
Michael Romas
Assistant Chief

February 28, 2013

To the Honorable
The Board of Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, Wisconsin 53202

Dear Commissioners:

Enclosed is a job description for a position of Inventory Control Assistant III, which will be added to the fire department's 2013 budget, contingent upon Finance and Personnel's approval. We have determined that by repairing, testing, and maintaining the department's personal protective equipment (PPE) in-house, the department could save an estimated \$100,000 yearly, after initial start-up equipment is purchased.

I respectfully request that this position be classified. The department is hoping to coordinate the creation of the position with the classification, so the savings can begin as soon as possible. Please contact me directly if you have any questions. Thank you for your assistance.

Respectfully,



MARK ROHLFING
Chief

MR/jlb
Enclosure
FPC\Budget Positions\Classify ICA III 0213