



BE A FORCE

Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

June 27, 2013

Edward A. Flynn
Chief of Police

(414) 935-7200

The Board of the
Fire & Police Commissioners
200 E. Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following PERSONNEL PAYROLL ASSISTANT I:

ROSEANNE M. MACK

to the position of PERSONNEL PAYROLL ASSISTANT II (Pay Range 6HN) in this Department, effective SUNDAY, JULY 21, 2013.

Ms. Mack was appointed to the Department as a Data Entry Operator I on May 1, 1989, and was assigned to the Automated Data Processing Division. On January 21, 1990, she was promoted to Data Entry Operator II. She was also assigned to the Safety Division and the Central Records Division. On October 9, 1994, she was promoted to the position of Office Assistant III. On November 28, 2010, she was promoted to her current position of Personnel Payroll Assistant I. Ms. Mack is considered a valued member of this Department and is highly regarded by her supervisor.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval Ms. Mack to the position of Personnel Payroll Assistant II.

Sincerely,

EDWARD A. FLYNN
CHIEF OF POLICE

EAF:kw
(F&P 6/5/2013 – Arkershia Randall)

CC: Payroll Supervisor C. Ratliff

Approved by the Board of Fire and Police Commissioners:

Chairman



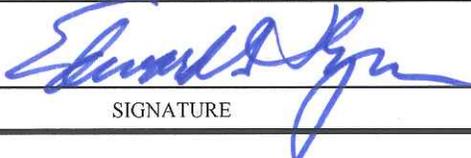
Date: _____

Executive Director

FIRE AND POLICE COMMISSION

REQUEST FOR PROMOTION WITHOUT COMPETITIVE EXAMINATION (FPC RULE XI, SEC. 10)

INSTRUCTIONS: Complete appropriate sections of this form. Retain one copy for your records. Send original and nominee's resume to FPC.

DEPT. <p style="text-align: center;">Police</p>	DATE: <p style="text-align: center;">June 27, 2013</p>	
PROMOTION REQUESTED FOR		
LAST NAME Mack	FIRST NAME Roseanne	INITIAL M.
EMPLOYEE ID # #004020	RACE White	SEX Female
PRESENT TITLE Personnel Payroll Assistant I	PAY RANGE/GRADE 6GN	
REQUESTED TITLE Personnel Payroll Assistant II	PAY RANGE/GRADE 6HN	EEO JOB GROUP 603
PREVIOUS INCUMBENT Arkershia Randall	FINANCE & PERSONNEL COMMITTEE APPROVAL DATE June 5, 2013	
DOES AN ELIGIBLE LIST FOR THIS POSITION CURRENTLY EXIST? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YES, GIVE REASON FOR NOT UTILIZING ELIGIBLE LIST.		
WHY AND HOW WAS THIS EMPLOYEE SELECTED FOR PROMOTION? Ms. Mack has been with the Department since 1989. She is a valued member of Payroll. Her work product is accurate and of excellent quality. She has been performing the duties of the Personnel Payroll Assistant II since it became vacant and her supervisors highly recommends her for this position.		
OTHER PERSONS IN DEPARTMENT ELIGIBLE FOR POSITION BASED ON LAST ANNOUNCED REQUIREMENTS TOTAL ELIGIBLE: N/A NO. OF MINORITIES: N/A NO. OF FEMALES: N/A		
DIPLOMAS, DEGREES RECEIVED (ATTACH COPIES) N/A		
ADDITIONAL JOB-RELATED EDUCATION, TRAINING IN PAST FIVE YEARS N/A		
WORK EXPERIENCE SUPPORTING REQUESTED PROMOTION Ms. Mack has been with the Department since 1989, her past work experience has provided her with the required skills and qualifications to perform this job.		
IS THE PERSON BEING CONSIDERED FOR APPOINTMENT RELATED BY BLOOD OR MARRIAGE TO A DIRECT SUPERVISOR? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, EXPLAIN RELATIONSHIP.		
		Chief of Police
DEPARTMENT HEAD NAME	SIGNATURE	TITLE
FOR FPC OFFICE USE ONLY: REQUEST APPROVED <input type="checkbox"/> REQUEST DENIED <input type="checkbox"/> DATE:		