



BE A FORCE

January 15, 2014

Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

Edward A. Flynn
Chief of Police

(414) 935-7200

The Board of the
Fire & Police Commissioners
200 E. Wells St., Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following OFFICE ASSISTANT I:

ELIZABETH A. VAN DUYN

to the position of POLICE DISTRICT OFFICE ASSISTANT (Pay Range 6EN) in this Department, effective SUNDAY, FEBRUARY 2, 2014.

Ms. Van Duyn was appointed to the Department on June 24, 2013, and is assigned to District Two. She has satisfactorily underfilled the position of Police District Office Assistant and is recommended for this position by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Van Duyn to the position of Police District Office Assistant.

Sincerely,

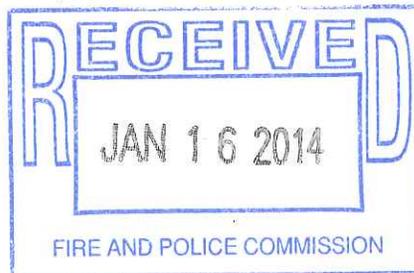
EDWARD A. FLYNN
CHIEF OF POLICE

KURT LEIBOLD
ASSISTANT CHIEF OF POLICE

EAF:KL:pk
c: Payroll Supervisor Ratliff

Approved by the Board of Fire and Police Commissioners:

Chairman



Date: _____

Executive Director