



BE A FORCE

March 13, 2014

Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

Edward A. Flynn
Chief of Police

(414) 935-7200

The Board of the
Fire & Police Commissioners
200 East Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following OFFICE ASSISTANT III (Pay Range 6FN):

KATRINA Y. CEASAR

to the position of OFFICE ASSISTANT IV (Pay Range 6HN) effective SUNDAY, MARCH 30, 2014.

For the past seven (7) months, Ms. Ceasar has satisfactorily underfilled the position of Office Assistant III in Radio Communications and is recommended for this position by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Ceasar to the position of Office Assistant IV.

Sincerely,

EDWARD A. FLYNN
CHIEF OF POLICE

EAF:kw

Approved by the Board of Fire and Police Commissioners:

Chairman

Date: _____

Executive Director

