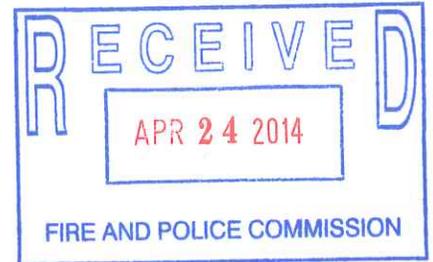


Fire Department

April 24, 2014

Mark Rohlfing
Chief

Gerard Washington
Assistant Chief
Daniel Lipski
Assistant Chief



To the Honorable
The Board of Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, Wisconsin 53202

Dear Commissioners:

I hereby nominate and appoint, subject to your approval,

Brandi M. DuPree

to the position of OFFICE ASSISTANT I in our EMS/Training/Education Bureau, Training Division, to fill an existing vacancy. Ms. DuPree is underfilling the position of Office Assistant II following the city's current guidelines. Ms. DuPree's promotion to the position of Office Assistant II will be contingent upon satisfactory work performance and the recommendation of the Chief. This appointment becomes effective May 12, 2014.

Ms. DuPree's name appears on the Office Assistant-2013 eligible list (referral date April 8, 2014), as established by the Department of Employee Relations. We have conducted a comprehensive selection process and Ms. DuPree has demonstrated she is the most qualified for the position. Copies of her résumé and FPC application are enclosed.

Respectfully,


MARK ROHLFING
Chief

MR/jlb
Enclosures
F&P: 3/26/14 (Jennik)
FPC\Bureau Personnel\TRN\OFCA2 DuPree Underfill 0414

Approved by the BOARD OF FIRE AND POLICE COMMISSIONERS

Chair

Date

Executive Director

