

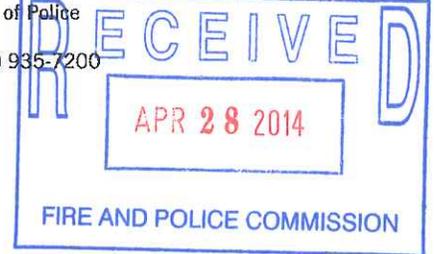


BE A FORCE

April 25, 2014

Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

Edward A. Flynn
Chief of Police
(414) 935-7200



The Board of the
Fire & Police Commissioners
200 E. Wells Street - Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following OFFICE ASSISTANT I:

CHARISSA MACORNCAN

to the position of OFFICE ASSISTANT II (Pay Range 6EN) in this Department, effective SUNDAY, MAY 11, 2014.

Ms. Macorncan was appointed to the Department on September 4, 2013, and is assigned to the Technical Communications Division. She has satisfactorily underfilled the position of Office Assistant I and is recommended for this position by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Macorncan to the position of Office Assistant II.

Sincerely,


EDWARD A. FLYNN
CHIEF OF POLICE

EAF:ac
c: Payroll Supervisor Cynthia Ratliff

Approved by the Board of Fire and Police Commissioners:

Chairman

Date: _____

Executive Director

IN SOME JOBS, SUCCESS IS MEASURED BY WHAT DOESN'T HAPPEN.