



BE A FORCE

Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

June 10, 2014

Edward A. Flynn
Chief of Police

(414) 935-7200

The Board of the
Fire and Police Commission
200 East Wells St., Room 706
Milwaukee, WI 53202



RE: NOTICE OF LEAVE OF ABSENCE RENEWAL

Dear Commissioners:

In correspondence dated May 29, 2014, I received a request from Ms. Katrina Warren to renew her leave of absence for the purpose of filling the position of Community Relations Manager of the City of Milwaukee and Fire and Police Commission. As noted in prior correspondence to Ms. Warren, the granting of this leave is subject to the pertinent requirements provided for in City Service Commission Rules.

I have informed Ms. Warren that I approved her request by granting her a one-year leave of absence (to expire June 24, 2015, with renewal upon request) under terms and conditions set forth in the correspondence granting her the initial leave of absence for the position of Community Relations Manager of the City of Milwaukee and Fire and Police Commission. Her continued leave of absence will be subject to the previously reference City Service Commission Rule provisions and to her remaining in her City of Milwaukee Fire and Police Commission position.

Sincerely,

EDWARD A. FLYNN
CHIEF OF POLICE

Attachment
c: Katrina Warren



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Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

Edward A. Flynn
Chief of Police

(414) 935-7200

June 12, 2014

Ms. Katrina Warren
Community Relations Manager
Fire and Police Commission
200 East Wells, Room 706
Milwaukee, WI 53202

RE: LEAVE OF ABSENCE

Dear Ms. Warren:

This letter is to inform you that I am granting your request for renewal of your leave of absence. The renewal will be for a one-year period (June 24, 2014 through June 24, 2015) and will continue to be subject to the pertinent City Service Commission Rule provisions. The leave of absence extension is subject to you remaining in the position of Community Relations Manager for the Fire and Police Commission. The one-year leave extension is renewable upon my receiving timely notice from you (between May 1, 2015, June 1, 2015) requesting such renewal.

Again, you may request reinstatement to the Police Officer position at any time. Such a request shall be in writing and directed to the Chief of Police; it should be submitted reasonably in advance of the anticipated reinstatement date. Reinstatement is predicated on there being a vacancy in the Police Officer position. If there is no Police Officer vacancy, you have reinstatement rights to the next occurring vacancy, provided however, that a Police Officer medical leave from the Department would have priority reinstatement rights over you to such a vacancy. Your reinstatement is subject to passing a Department medical examination (including drug screen) and a background update.

Direct any questions you have on this matter to Human Resources Administrator Valarie Williams, at 935-7110.

Sincerely,

EDWARD A. FLYNN
CHIEF OF POLICE

KATRINA WHITLEY
HUMAN RESOURCES ANALYST-SENIOR

Attachment
c: Fire and Police Commission

IN SOME JOBS, SUCCESS IS MEASURED BY WHAT DOESN'T HAPPEN.

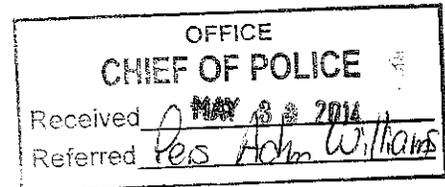


Fire and Police Commission

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Marisabel Cabrera
Steven M. DeVougas
Commissioners

May 29, 2014



Edward A. Flynn, Chief
Milwaukee Police Department
749 W. State St.
Milwaukee, WI 53233

Dear Chief Flynn:

I respectfully request an extension of my current leave of absence from the Milwaukee Police Department to continue filling the exempt position of Community Relations Manager of the City of Milwaukee Fire and Police Commission. My leave of absence is due to expire on June 24, 2014.

Thank you for your consideration in this matter.

Sincerely,

Katrina R. Warren
Community Relations Manager

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