



CRIME & INTELLIGENCE MANAGER
(CRIME & INTELLIGENCE SPECIALIST)
Milwaukee Police Department

THIS POSITION IS EXEMPT FROM CIVIL SERVICE

THE PURPOSE of the Crime Analysis & Intelligence Manager position is to provide analytical support to ongoing investigations and assist in the production of analytic products for presentation in law enforcement and community-based forums.

ESSENTIAL FUNCTIONS:

- ❖ Applies appropriate analytical methods and techniques to identify and analyze raw information for the purpose of substantiating criminal patterns and/or trends and predictive analysis.
- ❖ Uses computerized analytic tools to create charts, maps, timelines, and link diagrams for the purpose of demonstrating analytical findings, including target relationships, time sequence of events, and criminal hierarchies.
- ❖ Conducts tactical, strategic and intelligence lead policing assessment of major crime.
- ❖ Manages the crime analysis section personnel.
- ❖ Assists in the development and training of Crime Analysts.
- ❖ Correlates, integrates, and evaluates varying types of information from investigative activities for the purpose of generating investigative leads, and prepares reports to document investigative activities and summarize findings.
- ❖ Leads and/or assists with special projects and investigative efforts of the Milwaukee Police Department.
- ❖ Assists law enforcement officers at crime scenes and during the execution of search warrants in the identification and collection of notes, files, records, and other items to be analyzed and/or used for intelligence purposes, and the development of intelligence lead case management.
- ❖ Develops curriculum and provides training to department members in intelligence lead policing strategies.
- ❖ Provides training to other Federal, State, and local law enforcement intelligence personnel.
- ❖ Works in partnership with associated Federal, State and local agencies, analysts, and investigators to facilitate information sharing in accordance with national Crime Intelligence Sharing plan.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

MINIMUM REQUIREMENTS:

1. Master's Degree in Criminal Justice, Information Management Systems, Computer Science, or closely related field from an accredited college or university.

IMPORTANT NOTE: To receive credit for college, transcripts are required and must be received by the application period closing date. College transcripts should be attached to your online application. Applications without transcripts attached will be considered incomplete and will be rejected.

2. Five years of strategic analysis and criminal intelligence analytical experience.
3. A minimum of three years of work experience with relational database development, management, and data mining.

NOTE: Equivalent combinations of education and experience may also be considered.

4. Valid driver's license at time of appointment and throughout employment.

PREFERRED QUALIFICATIONS:

- ❖ Certified Law Enforcement Instructor
- ❖ Certified Structured Query Language Administrator
- ❖ Law enforcement experience
- ❖ Instructor and presentation experience in the field of criminal intelligence

KNOWLEDGE, SKILLS, ABILITIES AND OTHER CHARACTERISTICS:

- ❖ Knowledge of intelligence techniques, operations, and analytical projects involving interrelated subject areas.
- ❖ Knowledge of computer systems in order to conduct research and analyze data.
- ❖ Knowledge of management principles and practices.
- ❖ Ability to communicate orally to effectively present findings to command level officers and other local, State and Federal law enforcement officials.
- ❖ Ability to communicate in writing to effectively prepare findings and create reports for command level officers and other local, State and Federal law enforcement officials.
- ❖ Ability to manage and supervise others.
- ❖ Ability to present research findings in a concise and well-organized manner.
- ❖ Ability to effectively represent the Police Department when interacting with counterparts throughout the Intelligence and law enforcement communities.

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CRIME ANALYSIS & INTELLIGENCE MANAGER

SALARY RANGE The current salary (1FX) is \$62,338 for residents of the City of Milwaukee. The annual starting salary is \$60,809 for non-Milwaukee residents. *Appointment above the minimum is possible.*

BENEFITS

The City of Milwaukee provides a comprehensive benefit program which includes a Defined Benefit Pension Plan, 457 Deferred Compensation Plan, Health and Dental Insurance, Long Term Disability Insurance, Group Life Insurance, Tuition Benefits, Paid Vacation, 11 Paid Holidays, Paid Sick Leave and other paid leaves.

THE SELECTION PROCESS will be job related and will consist of one or more of the following: training and experience evaluation, written, oral or performance tests or other assessments methods. The Milwaukee Police Department reserves the right to call only the most qualified candidates to the examination. Oral examinations may include written exercises.

APPLICATION PROCEDURE:

- ◆ Applications can be accessed by visiting www.jobaps.com/MIL.
- ◆ Applications and transcripts should be submitted no later than the deadline listed above.
- ◆ If you would like assistance completing an application, please contact the Department of Employee Relations at (414) 286-3751 or staffinginfo@milwaukee.gov.
- ◆ The Department of Employee Relations is located in City Hall, 200 E Wells St, Room 706, Milwaukee, WI 53202.
- ◆ For additional information about the position, please Contact Vanessa Armstrong, Human Resources Analyst Senior, by email: varmst@milwaukee.gov or phone: (414)935-7542.