



BE A FORCE

Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

Edward A. Flynn
Chief of Police

(414) 933-4444

June 7, 2016

The Board of the
Fire and Police Commission
200 East Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following OFFICE ASSISTANT III (Pay Range 6FN):

TYRONDA L. WILLIAMS

to the position of OFFICE ASSISTANT IV (Pay Range 6HN) effective SUNDAY, JULY 3, 2015.

For the past six (6) months, Ms. Williams has satisfactorily underfilled the position of Office Assistant III in Internal Affairs Division and is recommended for this position by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Williams to the position of Office Assistant IV.

Sincerely,

EDWARD A. FLYNN
CHIEF OF POLICE

EAF:kw
CC: Payroll Supervisor Ratliff

Approved by the BOARD OF FIRE & POLICE COMMISSIONERS:

Chairman

Date _____

Executive Director



BE A FORCE

Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

June 10, 2016

Edward A. Flynn
Chief of Police

(414) 933-4444

The Board of the
Fire and Police Commission
200 East Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Police District Office Assistant:

AMY J. SKENADORE

to the position of OFFICE ASSISTANT IV (Pay Range 6HN) in this Department, effective SUNDAY, JULY 3, 2016.

Ms. Skenadore was appointed to the Department as an Office Assistant I on December 6, 1993, and she was assigned to Central Records Division, Nights. On June 17, 1994, she was promoted to Office Assistant II and she continued her assignment at Central Records Division. She was reappointed to the Department on November 7, 2005 and was assigned to District Five, Nights. On July 29, 2007, she was assigned to District Six, Days.

Ms. Skenadore participated in a selection process that involved an oral interview with other qualified candidates. She is being recommended based on the results of this process. Ms. Skenadore is considered a valued member of this Department and is highly regarded by her supervisor. Her supervisor recommends her for this position.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Skenadore to the position of Office Assistant IV.

Respectfully Submitted,

EDWARD A. FLYNN
CHIEF OF POLICE

EAF:mx
F&P: 2/24/2016 (Sarah Smith)
C: Payroll Supervisor Ratliff

Approved by the BOARD OF FIRE & POLICE COMMISSIONERS:

Chair

Date _____

Executive Director