



BE A FORCE

May 31, 2016

Milwaukee Police Department  
Police Administration Building  
749 West State Street  
Milwaukee, Wisconsin 53233  
<http://www.milwaukee.gov/police>

Edward A. Flynn  
Chief of Police

(414) 933-4444

The Board of the  
Fire and Police Commission  
200 East Wells Street, Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following OFFICE ASSISTANT I (Pay Range 6CN):

TIFFANIE N. HENDERSON

to the position of OFFICE ASSISTANT II (Pay Range 6EN), effective SUNDAY, JULY 3, 2016.

For the past six months, Ms. Henderson has satisfactorily underfilled the position of Office Assistant I at Internal Affairs Division and she is recommended for this position by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Henderson to the position of Office Assistant II.

Respectfully Submitted,

EDWARD A. FLYNN  
CHIEF OF POLICE

EAF:mx  
C: Payroll Supervisor Ratliff

Approved by the BOARD OF FIRE & POLICE COMMISSIONERS:

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Chair  
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Date \_\_\_\_\_

\_\_\_\_\_  
Executive Director