



BE A FORCE

Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

June 22, 2016

Edward A. Flynn
Chief of Police

The Board of the
Fire and Police Commission
200 East Wells Street, Room 706
Milwaukee, WI 53202



Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Police District Office Assistant:

SALLY A. KALLAS

to the position of ADMINISTRATIVE ASSISTANT I (Pay Range 6GN) in this Department, effective SUNDAY, JULY 31, 2016.

Ms. Kallas was appointed to the Department as an Office Assistant I on January 10, 2011, and she was assigned to District Four, Days. On September 4, 2011, she was promoted to Police District Office Assistant and she continued her assignment at District Four, Days.

Ms. Kallas participated in a selection process that involved an oral interview with other qualified candidates. She is being recommended based on the results of this process. Ms. Kallas is considered a valued member of this Department and is highly regarded by her supervisor. Her supervisor recommends her for this position.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Kallas to the position of Administrative Assistant I.

Respectfully Submitted,


EDWARD A. FLYNN
CHIEF OF POLICE

EAF:mx
F&P: 5/18/2016 (Anissa Parker)
C: Payroll Supervisor Ratliff

Approved by the BOARD OF FIRE & POLICE COMMISSIONERS:

Chair

Date _____

Executive Director