



Fire Department

August 24, 2016

**Mark Rohlfing**  
Chief

**Gerard Washington**  
Assistant Chief  
**Brian Smith**  
Assistant Chief  
**John Schwengel**  
Acting Assistant Chief

To the Honorable  
The Board of Fire and Police Commissioners  
200 East Wells Street, Room 706  
Milwaukee, Wisconsin 53202

Dear Commissioners:

I hereby promote and appoint, subject to your approval, and successful completion of a drug screening,  
Heavy Equipment Operator Leonard R. Brandt, Jr.

to the position of VEHICLE OPERATIONS INSTRUCTOR. The appointment is being made to fill an existing vacancy, and becomes effective September 25, 2016. In support of my nomination of Heavy Equipment Operator Brandt, his current résumé and personnel record are enclosed.

This appointment is submitted to your Honorable Board under the provision of your Rule XI, Section 12 as an exempt position. I believe Heavy Equipment Operator Brandt is the most qualified for the position, as evidenced by the documentation listed on the enclosed "Request for Promotion without Competitive Exam" form.

Respectfully,

  
MARK ROHLFING  
Chief

MR/jlb  
Enclosures  
F&P: 7/20/16 (Pietz)  
FPC/Exempt Positions/Brandt VOINS 0916

Approved by the BOARD OF FIRE AND POLICE COMMISSIONERS

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Chair  
  
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Date \_\_\_\_\_

\_\_\_\_\_  
Executive Director

