



**BE A FORCE**

**Milwaukee Police Department**  
Police Administration Building  
749 West State Street  
Milwaukee, Wisconsin 53233  
<http://www.milwaukee.gov/police>

**Edward A. Flynn**  
Chief of Police

(414) 933-4444

October 20, 2016

The Board of the  
Fire and Police Commission  
200 East Wells Street, Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following OFFICE ASSISTANT I (Pay Range 6CN):

**ESTELLE L. WILLIAMS**

to the position of OFFICE ASSISTANT II (Pay Range 6EN), effective SUNDAY, NOVEMBER 20, 2016.

For the past six months, Ms. Williams has satisfactorily underfilled the position of Office Assistant I at Technical Communications Division and she is recommended for this position by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Williams to the position of Office Assistant II.

Respectfully Submitted,

**EDWARD A. FLYNN**  
CHIEF OF POLICE

EAF:mx  
C: Payroll Supervisor Ratliff

Approved by the BOARD OF FIRE & POLICE COMMISSIONERS:

\_\_\_\_\_  
Chair  
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\_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Executive Director

**IN SOME JOBS, SUCCESS IS MEASURED BY WHAT DOESN'T HAPPEN.**