

Chairperson: Supervisor Elizabeth Coggs
Clerk: Delores "Dee" Hervey, 278-4230
Research Analyst: Steve Cady, 278-4347

COMMITTEE ON FINANCE AND AUDIT
Thursday, September 17, 2009 - 9:00 A.M.
Milwaukee County Courthouse - Room 201-B

MINUTES

PRESENT: Supervisors Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

EXCUSED: Supervisor Mayo-1

SCHEDULED ITEMS:

RESOLUTION -1

1. 09-359 Resolution by Supervisors Jursik, Lipscomb and Larson, requesting that the County Executive and the Department of Administrative Services identify American Recovery and Reinvestment Act (ARRA) funding and explain the programmatic impacts of this funding in the 2010 Recommended and Adopted Budgets.

B005 ACTION BY: (Jursik) Moved approval. Vote 6-0

AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

NOES: None

DEPARTMENT OF AUDIT - 3

2. 09-142 Per an adopted resolution by Supervisor Coggs, Mayo, West, Jursik, Johnson and (a)(a) Thomas, authorizing and directing the creation of a Workgroup to develop guidelines for professional service invoices that improve accountability and provide more uniform billing standards. **(Report from the Workgroup)**

B007 APPEARANCES:

Jerome Heer, Director of Audits

ACTION BY: (Schmitt) Moved approval. Vote 6-0

AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

NOES: None

3. 09-360 From the Director of Audits, 2008 Countywide Audit submitting the following reports prepared by Baker Tilly Virchow Krause, LLP (BT) and Coleman & Williams LTD (CW) as part of the 2008 County-wide audit: (a) 2008 Comprehensive Annual Financial Report; (b) 2008 Single Audit Report; (c) Employees' Retirement System (ERS) 2008 Annual Report of the Pension Board; (d) General Mitchell International Airport Schedule of Passenger Facility Charges, Revenues and Expenses; (e) Milwaukee County Paratransit and Transit System Database Reports; (f) 2008 Report on Internal Control and (g) Audit

SCHEDULED ITEMS (CONTINUED):

Communications Letter to Board of Supervisors. **(AUDIT PREVIOUSLY DISTRIBUTED BY THE DEPARTMENT)**

B008 APPEARANCES:

Jerome Heer, Director of Audits

ACTION BY: (Jursik) Receive and place on file the said audit reports with a six-month status report. Vote 6-0

AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

NOES: None

4. 07-111 (a)(c) Per an adopted resolution, the Director of Audits, submitting an audit of the Milwaukee County's Recycling Program Additional Structure and Emphasis is Needed to Improve Milwaukee County's Recycling efforts, dated September 2009. **(AUDIT PREVIOUSLY DISTRIBUTED BY THE DEPARTMENT)**

B009 APPEARANCES:

Jerome Heer, Director of Audits

Steve Henke, Representative for Baker Tilly

Naushad Moolla, Representative for Coleman and Williams

ACTION BY: (Schmitt) Receive and place on file the said report with a six-month status report. Vote 6-0

AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

NOES: None

This item was taken out of order.

REAL ESTATE SERVICES –DTPW -1

5. 09F32 (09-389) From the Manager, Real Estates Services, DTPW, monthly informational report for land sale closing on UWM/Innovation Park. **(INFORMATIONAL ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE) (Also to be considered by the Committee of Economic and Community Development)**

B018 APPEARANCES:

Craig Dillmann, Manager, Real Estate Services, DTPW

ACTION BY: (Johnson) Receive and Place on file the said report. Vote 6-0

AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

NOES: None

SCHEDULED ITEMS (CONTINUED):

DEPARTMENT OF HEALTH AND HUMAN SERVICES -2

6. 09-121 (a) An adopted resolution providing authorization to contract with A'viands, LLC, the dietary services vendor selected through the Request for Proposals (RFP) process, for the Behavioral Health Division. **(Also to the Committee on Personnel and Committee on Health and Human Needs) (Report from Administrator regarding the hiring of displaced County workers, cost savings achieved, and DBE participation information.) (INFORMATION ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

B020 APPEARANCES:

Lisa Jo Marks, Interim Director, DHHS
John Chianelli, Administrator, BHD

ACTION BY: (West) Concur with the actions taken by the Committee of Health and Human Needs to receive and place on file the said report. Vote 6-0

AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

NOES: None

Note: The Committee on Finance and Audit will no longer require monthly status reports on this matter at this time.

7. 09F33 From the Interim Director, Department of Health and Human Services, submitting an informational report regarding initiating a capital master plan for the Behavioral Health Division – Mental Health Facility. **(Also considered by the Committee on Health and Human Needs (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

B021 ACTION BY: (West) Concur with the Committee on Health and Human Needs to refer to the 2010 Budget Process. Vote 6-0

AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

NOES: None

This item was taken out of order.

DEPARTMENT ON AGING -1

8. 09-16 (a)(b) From the Director, Department on Aging, an informational report on revenues received that exceed 2009 budget estimates in excess of \$100,000. **(INFORMATION ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Supervisor Thomas in Chair.

SCHEDULED ITEMS (CONTINUED):

B026 APPEARANCES:
Jeanne Dorff, Department on Aging

ACTON BY: (Johnson) Receive and place on file. Vote 5-0
AYES: Schmitt, Johnson, West, Jursik and Thomas (Chair)-5
EXCUSED: Mayo and Coggs-2

COUNTY TREASURER'S OFFICE -1

9. 09-11 From the County Treasurer, submitting the 2009 Second Quarter Earnings on
(a)(c) Investments Report. **(INFORMATIONAL ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

B026 APPEARANCES:
Daniel Diliberti, Treasurer

The Committee took no action on this informational report.

DEPARTMENT OF ADMINISTRATIVE SERVICES - 15

10. 09F33 From the Controller, Department of Administrative Services, submitting a report of
Professional Service Contracts – First Quarter 2009. **(INFORMATIONAL ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

SEE ITEM NO. 11 FOR ACTION TAKEN BY THE COMMITTEE.

11. 09F34 From the Controller, Department of Administrative Services, submitting a report of
Professional Service Contracts – Fourth Quarter 2008. **(INFORMATIONAL ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

B027 APPEARANCES:
Scott Manske, Controller

Mr. Manske highlighted the said report.

He will work with both County Board staff and Department of Audit to modify future reports.

This item was taken out of order.

12. 09-1 **Fund Transfers**
(a)() Departmental Receipt of Revenue
Allocated Contingent Fund
Capital Improvements

SCHEDULED ITEMS (CONTINUED):

Capital Outlay
Departmental Other Charges
Departmental

B010 APPEARANCES:

Steve Kreklow, Fiscal and Budget Administrator
John Ruggini, Assistant Fiscal and Budget Administrator
Pamela Bryant, Capital Budget Manager
Steve Cady, Fiscal and Budget Analyst, County Board

Mr. Kreklow addressed the committee regarding the 32 fund transfers.

Discussion ensued on capital projects.

Madame Chair requested that DAS work with TPW, Transit and Airport track on people employed by gender, race and sex as it relates to stimulus money affecting the economy.

ACTION BY: (Johnson) To approve

Discussion ensued wherein Mr. Cady stated that usually narrative language is provided for capital projects which is not reflected in the said report.

Vote on the motion. 6-0

AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

NOES: None

13. 09-380 From the Fiscal and Budget Administrator and presented on behalf of the Financial Forecasting Workgroup, report on the five-year fiscal forecast.

B028 APPEARANCES:

Steve Kreklow, Fiscal and Budget Administrator, DAS

ACTION BY: (Schmitt) Receive and place on file and at the Call of the Chair come back with an update. Vote 5-0

AYES: Schmitt, Johnson, West, Jursik and Thomas (Chair)-5

NOES: None

EXCUSED: Mayo and Coggs-2

This item was taken out of order.

14. 09-250 Per an adopted resolution, authorizing the Capital Finance Manager, Department
(a)(a) of Administrative Services, to submit an application to the Board of Commissioners of Public Lands for \$2,000,000 from the State Trust Fund Loan

SCHEDULED ITEMS (CONTINUED):

Program for the purpose of acquisition of land and construction and/or renovation of facilities for housing persons with mental illness and/or other special needs and adopt a resolution to levy taxes to repay the loan. **(Also to the Committee of Economic and Community Development)**

B011 APPEARANCES:

Steve Kreklow, Fiscal and Budget Administrator, DAS
Pamela Bryant, Capital Finance Manager, DAS

ACTION BY: (Johnson) Concur with the Committee on Economic and Community Development to approve. Vote 6-0

AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

NOES: None

15. 09-16 From the Director of Administrative Services, a report on Unanticipated Revenue
(a)(c) Surplus – Potawatomi Revenue.

SEE ITEM NO. 16 FOR ACTION TAKEN BY THE COMMITTEE.

16. 09-16 From the Director of Administrative Services, a report on Unanticipated Revenue
(a)(d) Surplus – Private Donation.

B012 APPEARANCES:

Scott Manske, Controller

ACTION BY: (Schmitt) Receive and place on file Items 15 & 16. Vote 6-0

AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

NOES: None

17. 09-248 From the Fiscal and Budget Administrator, a report on the fiscal impact to the
(a)(a) Department on Aging Care Management Organization (CMO) due to the delay in implementing the Family Care expansion in 2009. **(Also to be considered by the Committee on Health and Human Needs)**

B013 APPEARANCES:

Steve Kreklow, Fiscal and Budget Administrator, DAS

ACTION BY: (Schmitt) Receive and place on file. Vote 6-0

AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

NOES: None

SCHEDULED ITEMS (CONTINUED):

18. 07-104 From the Fiscal and Budget Administrator requesting approval to extend the
(a)(a) contract with Chapman and Cutler for bond counsel services for one year and add Emile Banks and Associates to the contract as the Disadvantaged Business Enterprise.

B014 APPEARANCES:
Pamela Bryant, Capital Finance Manager
Emile Banks

ACTION BY: (Johnson) Approve. Vote 6-0
AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6
NOES: None

19. 08-451 From the Controller, requesting authorization to approve pay invoices submitted
(a)(a) by Buck Consultants for work on the Pension Obligation Bonds and associated pension work in the amount of \$41,000.

B015 APPEARANCES:
Scott Manske, Controller

ACTION BY: (Johnson) Approve. Vote 6-0
AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6
NOES: None

This item was taken out of order.

20. 97-468 From Director of Administrative Services and Corporation Counsel, requesting
(a)(f) authorization to increase the contract amount with Foley & Lardner, Weissburg & Aronson to represent Milwaukee County in matters relating to John L. Doyne Hospital.

This item was taken out of order.

B016 APPEARANCES:
William Domina, Corporation Counsel
Scott Manske, Controller

ACTION BY: (Schmitt) Moved approval. Vote 6-0
AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6
NOES: None

SCHEDULED ITEMS (CONTINUED):

21. 09-383 From the Fiscal and Budget Administrator, requesting approval of the Airport Reimbursement Resolution to express Milwaukee County's intent to reimburse itself for expenditures incurred for various Airport capital improvement projects.

SEE ITEM NO. 24 FOR ACTION TAKEN BY THE COMMITTEE.

22. 09-384 From the Fiscal and Budget Administrator, requesting approval of the Initial Authorizing Resolution for the Corporate Purpose and Airport Revenue Bond Issues.

SEE ITEM NO. 24 FOR ACTION TAKEN BY THE COMMITTEE.

23. 09-377 From the Fiscal and Budget Administrator, requesting approval of the Corporate Purpose Reimbursement Resolution to express Milwaukee County's intent to reimburse itself for expenditures incurred for various capital improvement projects.

SEE ITEM NO. 24 FOR ACTION TAKEN BY THE COMMITTEE.

24. 09-376 From the Fiscal and Budget Administrator, requesting approval to create a Recovery Zone Ordinance to allow the County to issue Recovery Zone Bonds in compliance with the American Recovery and Reinvestment Act.

B017 APPEARANCES:

Pamela Bryant, Capital Finance Manager, DAS
Steve Kreklow, Fiscal and Budget Administrator, DAS
Charles Jarsik, Bond Counsel

ACTION BY: (Johnson) Approve Items 21-24. Vote 6-0

AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

NOES: None

DIVISION OF EMPLOYEE BENEFITS-DAS - 5

25. 09F35 From the Director, Employee Benefits-DAS, an informational report regarding the Legislative Changes Impacting Employee Benefits. **(Also to be considered by the Committee on Personnel) (INFORMATIONAL ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

SEE ITEM NO. 27 FOR THE ACTIONS TAKEN BY THE COMMITTEE.

26. 05-390 From the Director, Employee Benefits-DAS, an informational report regarding the
(a) Milwaukee County Conventional Dental Plan. **(Also to be considered by the Committee on Personnel) (INFORMATIONAL ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

SCHEDULED ITEMS (CONTINUED):

SEE ITEM NO. 27 FOR THE ACTIONS TAKEN BY THE COMMITTEE.

27. 09F36 From the Director, Employee Benefits-DAS, an informational report concerning the withdrawal of First Commonwealth Dental Plan from the Milwaukee Marketplace. **(Also to be considered by the Committee on Personnel) (INFORMATIONAL ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

B029 APPEARANCES:

David Arena, Director, Employee Benefits-DAS

Mr. Arena highlighted the said reports.

The Committee took no action on the said informational reports for Items 25, 26 & 27.

28. 09-366 From the Director, Employee Benefits-DAS, requesting authorization to execute one-year contract renewal for Employee Assistance Program (EAP) Services and Mental Health/Substance Abuse Coverage. **(Also to the Committee on Personnel)**

Supervisor Thomas in Chair.

APPEARANCES:

David Arena, Director, Employee Benefits-DAS
Matthew Hanchek, Fiscal Benefit Manger, DAS

B032 ACTION BY: (Johnson) Approve. Vote 4-0

AYES: Schmitt, Johnson, West and Thomas (Chair)-4

NOES: None

EXCUSED: Coggs, Mayo and Jursik-3

29. 09-367 From the Director, Employee Benefits-DAS, requesting authorization to execute a three-year contract renewal for Care Plus DMO Plan. **(Also to the Committee on Personnel)**

B033 APPEARANCES:

David Arena, Director, Employee Benefits-DAS

ACTION BY: (Schmitt) Concur with the Committee on Personnel to approve. Vote 4-0

AYES: Schmitt, Johnson, West and Thomas (Chair)-4

NOES: None

EXCUSED: Coggs, Mayo and Jursik-3

SCHEDULED ITEMS (CONTINUED):

COLLECTIVE BARGAINING (CAUCUS) (CLOSED SESSION):

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Sections 19.85(1)(c), (g) for the purpose of discussing the following matter(s):

LABOR RELATIONS - 4

30. 09-371 From the Director, Labor Relations, requesting authorization to ratify the 2009 – 2011 Memorandum of Agreement (MOA) between Milwaukee County and the Association of Milwaukee County Attorneys. **(Also to the Committee on Personnel)**

SEE ITEM NO. 33 FOR ACTION TAKEN BY THE COMMITTEE.

31. 09-372 From the Director, Labor Relations, requesting authorization to ratify the 2009 – 2011 Memorandum of Agreement (MOA) between Milwaukee County and the Milwaukee Building and Construction and Trades Council. **(Also to the Committee on Personnel)**

SEE ITEM NO. 33 FOR ACTION TAKEN BY THE COMMITTEE.

32. 09-373 From the Director, Labor Relations, requesting authorization to ratify the 2009 – 2011 Memorandum of Agreement (MOA) between Milwaukee County and the International Association of Machinists and Aerospace Workers. **(Also to the Committee on Personnel)**

SEE ITEM NO. 33 FOR ACTION TAKEN BY THE COMMITTEE.

33. 09-374 From the Director, Labor Relations, requesting authorization to ratify the 2009 – 2011 Memorandum of Agreement (MOA) between Milwaukee County and the Technicians, Engineers, and Architects of Milwaukee County. **(Also to the Committee on Personnel)**

B19 ACTION BY: (West) Lay over Items 30-34 until the Special Joint Personnel and Finance/Audit Committee meeting o September 23, 2009. Vote 6-0
AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6
NOES: None

At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary on the aforesaid matter(s).



SCHEDULED ITEMS (CONTINUED):

CONTROLLER - 1

34. 09-16 From the Controller, Department of Administrative Services, submitting the 2009
(a)(*) Fiscal Report as of June 30, 2009 (Second Quarter Projections).

(INFORMATIONAL ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

B034 APPEARANCES:

Scott Manske, Controller

Mr. Manske highlighted the said report.

The Committee took no action on the informational report.

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS (DTPW) -1

35. 09-277 Referred, 7/23/09, from the Interim Director, Transportation and Public Works, requesting authorization to enter into an agreement between Milwaukee County and HHS for uniformed unarmed security guard services at General Mitchell International Airport (GMIA), dependent on a comparable reduction in sheriff deputy posts and reduction in cross charges. **(Also to the Committee on Transportation, Public Works and Transit) (7/23/09 referred to Finance and Audit Committee by a vote of 12-6)**

B022 APPEARANCES:

Barry Bateman, Director of General Mitchell International Airport
Steve Cady, Fiscal and Budget Analyst, County Board

ACTION BY: (Thomas) Lay over to adjust the fiscal note at either the Special Joint Finance and Audit and Personnel meeting or the October cycle. Vote 6-0

AYES: Thomas, Schmitt, Johnson, West, Jursik and Coggs (Chair)-6

NOES: None

CHIEF JUDGE -4

36. 09-354 From the Chief Judge, requesting permission to receive a three-year, \$349,995 Bureau of Justice Assistance Drug Court Discretionary Grant to support Milwaukee County's Drug Treatment Court. **(Also to the Committee on Judiciary, Safety and General Services)**

SEE ITEM NO. 39 FOR COMMITTEE'S ACTION.

37. 09-355 From the Chief Judge, requesting permission to receive \$929,400 in funding from the State Office of Justice Assistance to continue the Milwaukee County Treatment Alternatives and Diversion (TAD) Program for the period of July 1, 2009-

SCHEDULED ITEMS (CONTINUED):

December 31, 2011. I am also requesting permission to execute a professional services contract with Justice 2000, Inc. to continue providing services in the TAD Program for the period of July 1, 2009-December 31, 2009. **(Also to the Committee on Judiciary, Safety and General Services)**

SEE ITEM NO. 39 FOR COMMITTEE'S ACTION.

38. 09-356 From the Chief Judge, requesting permission to receive \$990,000 in funding from the State Office of Justice Assistance to continue the Milwaukee County Assess, Inform and Measure (AIM) Program for the period of January 1, 2010 – December 31, 2011. **(Also to the Committee on Judiciary, Safety and General Services)**

SEE ITEM NO. 39 FOR COMMITTEE'S ACTION.

39. 09-357 From the Chief Judge, requesting permission to receive \$159,100 in funding from the Wisconsin Department of Transportation to continue the WCS Repeat Intoxicated Driver Intervention Program for the period of July 1, 2009-June 30, 2010. **(Also to the Committee on Judiciary, Safety and General Services)**

B023 APPEARANCES:
Holly Szablewski, Courts

Supervisor Thomas in Chair.

Supervisor Coggs requested a written report on Justice 2000 in filling the Executive Director's position and their direction.

Ms. Szablewski said she has followed up with Justice 2000 to discuss the Executive Director vacancy with Supervisor Coggs. She further stated that Bob Sayner is currently functioning in the capacity of Executive Director.

ACTION BY: (Johnson) Concur with the Committee on Judiciary, Safety and General Services to approve Items 36-39. Vote 6-0

AYES: Coggs, Schmitt, Johnson, West, Jursik and Thomas (Chair)-6

NOES: None

ZOO -1

40. 09-12 From the Director, Zoological Department, submitting a 2009 Revenue Deficit Report. **(INFORMATIONAL ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
(a)(e)

SCHEDULED ITEMS (CONTINUED):

B035 APPEARANCES:

Vera Westphal, Deputy Director of Zoo

Discussion ensued on revenue shortfall.

The Committee took no action on this informational report.

Staff Present:

Lisa Jo Marks, Interim Director, DHHS

John Chianelli, Administrator, BHD

Steve Kreklow, Fiscal and Budget Administrator, DAS

Pamela Bryant, Capital Finance Manager, DAS

John Ruggini, Assistant Fiscal and Budget Administrator, DAS

Jerome Heer, Director of Audits

Greg Gracz, Director of Labor Relations

David Arena, Director of Employee Benefits, DAS-DHR

Matthew Hanchek, Fiscal Benefit Manger, DAS

Scott Manske, Controller

William Domina, Corporation Counsel

Craig Dillmann, Real Estate Manager, Real Estate Division

Jeanne Dorff, Department on Aging

Vera Westphal, Deputy Director Zoo-Fiscal

Holly Szablewski, Courts

Daniel Diliberti, Treasurer

Barry Bateman, Director of General Mitchell International Airport

This meeting was recorded on a tape. Committee files contain copies of communications, reports and resolutions, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes, along with the audio recording of this meeting, are available in the County Board Committee Services Division.

Length of meeting: 9 a.m. to 12:15 p.m.

Delores "Dee" Hervey

Chief Committee Clerk

SCHEDULED ITEMS (CONTINUED):

DEADLINE

*The deadline for items for the next regular meeting
(October 29, 2009)*

is Tuesday, October 13, 2009.

*All items for the agenda must be in the Committee Clerk's
possession by the end of the business day on*

Tuesday, October 13, 2009.

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with
Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.*