



JOB ANNOUNCEMENT SUMMARY

r. 12/22/2016 8:12 AM



Department of Employee Relations

200 E. Wells Street, Room 706

For more information regarding the positions listed below **and** to apply please visit www.milwaukee.gov/jobs. Applications must be submitted via the City of Milwaukee's online employment application system by 11:59 p.m. on the deadlines listed.

1. Civil Engineer	01.04.17
2. Database Associate	Extended to 01.09.17
3. Docketing Specialist	01.03.17
4. Document Services Manager	01.06.17
5. Electrical Mechanic (Municipal Services Electrician)	Continuous recruitment
6. Elevator Inspector	Continuous recruitment
7. Engineering Drafting Technician I and II	12.29.16
8. Engineering Inspection Assistant (summer internship)	02.17.17
9. Human Resources Administrator	01.13.17
10. Lead Risk Assessor I	01.13.17
11. Legal Office Assistant	01.04.17
12. Maintenance Technician II	Continuous recruitment
13. MPD Safety Division Manager	01.13.17
14. Public Health Nurse I	Continuous recruitment
15. Public Works Inspector I	01.20.17
16. Vehicle Services Technician I	Continuous recruitment

How to learn about City of Milwaukee job announcements:

INTERNET: www.milwaukee.gov/jobs

E-MAIL: www.milwaukee.gov/jobs/enotifyjobs

Subscribers receive an e-mail when a new job announcement is posted (includes Fire and Police).

PHONE: (414) 286-5555 (24-hour recording – updated as needed)

IN PERSON: Job announcements are posted outside of Room 706 in City Hall; **however**, applications must be completed through the City of Milwaukee's **online** employment application system. Office hours are weekdays from 8:00 a.m. – 4:45 p.m. (closed major holidays). **CITY OFFICES ARE CLOSED DECEMBER 23, 26, 30 and JANUARY 2.**

Additional employment opportunities:

- **School Crossing Guard:** For an application call the Milwaukee Police Department at (414) 935-7995.
- **Election Workers:** For an application go to: www.milwaukee.gov/HelpMilwaukeeVote
- **Compete Milwaukee, Transitional Jobs Program:** call UMOS at (414) 389-6000 or for more information go to www.milwaukee.gov/CompeteMilwaukee
- **Earn & Learn (Milwaukee's Summer Youth Employment Initiative):** www.milwaukee.gov/EarnLearn
- **Housing Authority:** www.hacm.org/about-us/human-resources/employment-opportunities

DISCLAIMER: The City of Milwaukee offers this summary as a **convenience** only and is **not** an official communication. Receipt of application materials may be discontinued at **any time** after the posted deadline without notice, however, recruitment may continue until the needs of the City have been met. Please refer to the **Job Announcement** for the job description, **minimum** education and experience requirements, and salary. For some positions, student copies of college transcripts, certifications and licenses are also required. A resumé may not be substituted for an application.